Cataloging Serials and RDA

A Beginner’s Guide
Presented by: Dr. Sonia Archer-Capuzzo
At the NC Cardinal Catalogers Forum
April 23, 2015, Asheboro, NC
What We’ll Cover

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 - 9:45 a.m.</td>
<td>Defining serials and identifying serials resources</td>
</tr>
<tr>
<td>9:45 - 10:45 a.m.</td>
<td>Description of serials in RDA</td>
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<tr>
<td>10:45 - 11:30 a.m.</td>
<td>Relationships and serials in RDA</td>
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<tr>
<td>11:30 a.m. - noon</td>
<td>Best practices</td>
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</tbody>
</table>

Focus on copy-cataloging: identification of high-quality records and how one can update lower-quality records to meet RDA standards.
What is a Serial?
What is a Serial?

• Issued in a succession of discrete parts (mode of issuance)
• Presence of numeric, alphabetic, or chronological designations
• No predetermined conclusion
• Prone to change (title, frequency, issuing body, numbering pattern)
• Examples: newspapers, journals, magazines

Images from: www.flickr.com and www.jisc.ac.uk
What is a Serial?

“Between ‘life’ and ‘death’ many things can happen to
serials as to humans—some live calm, consistent,ortal,
orderly lives; others find life to be turbulent,
inconsistent, changeable; some ‘marry’ (merge); some
‘divorce’ (split). Some even have ‘offspring.’ Some are
‘resurrected,’ or ‘born again’” (Kathryn Henderson of
the Graduate School of Library and Information
Science at the University of Illinois at Urbana-
Champagne, from Gao, Tennison, and Weber).
Serials in Cataloging

Finite Resources
- Monographs
- Multi-parts

Continuing Resources
- Serials
  - Updates remain discreet
- Integrating Resources
  - Resource is added to or changed
CONSER

- Cooperative Online Serials Program of the Program for Cooperative Cataloging (PCC)
- “CONSER is an authoritative source for bibliographic records, documentation, and training materials for serials cataloging” (CONSER website: http://www.loc.gov/aba/pcc/conser/)
CONSER Standard Record (CSR)

- Sets forth mandatory elements for serials description
  - Main entry (authorized access point)
  - Title proper
  - Edition statement
  - Place of publication
  - Publisher
  - Current frequency
  - Unformatted numbering statement
  - Subject headings
  - Most added entries
  - Most linking fields
- AACR2-based
ISSN Network

- Assigns International Standard Serial Numbers (ISSN), unique 8-digit identifiers (can end with an X as the 8th “digit”)
- Maintains international database of serial publications
- Established 1975
- 88 member countries
RDA

- Based on FRBR- emphasis on clusters of relationships
- Primary changes from AACR2 are conceptual
- CONSER & RDA recommend core elements that should be in every serial record if they are available and applicable to the resource
FRBR + MARC

- 1XX/240: Work, Expression
- 245-264, 490: Manifestation
- 300: Expression, Manifestation
- 3XX (other than 300): Work, Expression, Manifestation
- 5XX: Work, Expression, Manifestation
- 700-730: Related Work(s) & Expression(s)
- 760-787: Related Work(s), Expression(s), & Manifestation(s)
- 8XX: Work, Expression, Manifestation
Serials Cataloging Challenges

- Often no single creator
  - Enter under the title
- Non-unique names (*Report*)
  - Use an authorized access point (uniform title) to differentiate
- Title changes
  - Create new bibliographic record for each major name change of a serial, and use notes to link immediately previous and proceeding titles.
- Print and online resources, sometimes paired
  - Electronic resource cataloging is more about content than carrier
New Description?

Major change
- Title proper
- Statement of responsibility
- Edition statements
- Media type
- Mode of issuance
- Subject or scope of coverage

Minor change
- Title proper
- Statement of responsibility
- Publication information
- Print vs. Online
Changes to Title Proper

- **Major**: addition, deletion, change, or reordering of any of the first five words (minus an initial article) and/or addition, deletion, or change of any word after the first five that changes the meaning of the title or indicates a different subject matter.
- **Major**: change in corporate body name anywhere in the title.
- **Minor**: difference in “representation” of word(s) in the title, like abbreviation, sign/symbol, varied spelling.
- **Minor**: addition, deletion, or change of articles, prepositions, or conjunctions in the title.
Changes to Media Type

• Major change: media type (print vs. online)
• Minor change: print vs. online

Wait...What???

• This can be either a major or minor change depending on what the cataloger decides. Therefore, print and electronic versions of a single journal can share a record or be given separate records but are always linked via relationships.
Other Major Changes

- Statement of responsibility
- Edition statements
- Mode of issuance
- Subject or scope of coverage

Image from: en.wikipedia.org
Other Minor Changes

- Statement of responsibility
- Publication information
Serial Boundaries

“Broadly speaking, a serial is characterized by a stable title and occasionally by the name of a corporate body, similarly stable and strongly associated with that title” (Ed Jones, “Description of Serials, RDA, and the MARC21 Bibliographic Format,” *The Serials Librarian: From the Printed Page to the Digital Age* 65:3-4 (2013), p. 300).
Description

RDA + MARC
Where to Start

- Provide a comprehensive description
  - Describe the serial as a whole, not as individual issues
- Consider mode of issuance
- Start with the earliest available issue
  - Provide a note stating the issue used and the latest issue consulted
    - 362 field
Taiwan pharmaceutical journal.

Taiwan pharm. j.

Taipei, Taiwan : The Pharmaceutical Society of Taiwan, 2007-

Quarterly

text unmediated volume

Vol. 59, no. 1 (Feb. 2007)-

"Originally The Chinese pharmaceutical journal."

Identification of the resource based on: Volume 59, number 1 (February 2007); title from cover.

Latest issue consulted: Volume 61, number 4 (December 2009).

Pharmacy Periodicals.

Taiwan yao xue hui.

≡t Chinese pharmaceutical journal (DLC)sn 98015124 (OCoLC)38579334
Preferred Source of Information

- **Printed format or digitized printed format**
  1. Title page, sheet, or card (or image thereof)
  2. Cover (or image thereof)
  3. Caption (or image thereof)
  4. Masthead (or image thereof)
  5. Colophon (or image thereof)
  6. Another source in the resource
  7. Source outside the resource

- **Non-print format**
  1. Embedded metadata
  2. Another source in the resource
  3. Source outside the resource
Title Proper

- One of the most important access points for serials
- Transcribe as it appears on the resource
- 245 field, coded like a book title

245 0 0 Taiwan pharmaceutical journal.
Title Proper

- Correct errors
  - Record incorrect title in a 246 field
- If a full name and an acronym are present
  - Full name = title proper
  - Acronym = other title
- Omit numbers, dates, names, and other information that varies between issues
  - Use mark of omission (...) in place of these words or phrases
- Omit statements about earlier titles
### Full Name and Acronym

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<th>Value</th>
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<td>338</td>
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<td>362</td>
<td>1</td>
</tr>
</tbody>
</table>
Title Proper Omissions

245 0 0 PIMA’s...papermaker.
246 1 $i Four issues a year have title: $a PIMA’s international papermaker
246 1 $i Four issues a year have title: $a PIMA’s North American papermaker
246 3 0 Papermaker
Minor Changes in Title

- Later title proper- RDA 2.3.8
- 246 field

245 0 0 PIMA’s...papermaker.
246 1 $i Four issues a year have title: $a PIMA’s international papermaker
246 1 $i Four issues a year have title: $a PIMA’s North American papermaker
246 3 0 Papermaker
Creator

- Responsible for originating, issuing, or causing to be issued works
- Corporate Body
  - Administrative publications
  - Proceedings
  - Policies
  - Legal works
- Person or Family
  - Name (whole or part) is in the title proper
  - Publisher
  - Content consists of personal opinions
  - Lack of other Person, Family, or Corporate Body involved
Statement of Responsibility

- Record a creator here, often a corporate body
- Do not record names of editors unless they are important in identifying the resource

110 2 American Association of Bovine Practitioners, $e issuing body.

245 1 0 Membership directory / $c American Association of Bovine Practitioners.

246 1 7 AABP membership directory
Illinois. Board of State Commissioners of Public Charities, issuing body.

Biennial report of the Board of State Commissioners of Public Charities of the State of Illinois.

Fractional biennial report of the Board of State Commissioners of Public Charities of the State of Illinois.
Michigan State University. $b Agricultural Experiment Station.


Annual report of the Agricultural Experiment Station, Michigan State University

... annual report of the Agricultural Experiment Station, Michigan State University.

Issues for 1989-2010 have title: $a Annual report
Edition Statement

- Include if it’s for the entire serial
- Transcribed as it appears in the resource
- Not very common

245 1 0  Fantasy & science fiction.
246 3  Fantasy and science fiction
250  Edycja Polska.
Publication Statement

- Can change over time
- 264 field - can be coded and used multiple times to show changes
- Date of publication is a date range

210 0 Am. j. hematol. ‡b (Online)
222 0 American journal of hematology ‡b (Online)
245 0 0 American journal of hematology.
246 1 AJH ‡f <2010->
264 1 ‡3 1976- : ‡a New York, NY : ‡b Alan R. Liss, Inc.
The journal of juristic papyrology.

$3 1946: $a New York : $b Polish Institute of Arts and Sciences in America, $c 1946-


$3 2000- $a Warsaw : $b Warsaw University, Institute of Archaeology, Department of Papyrology

Vols. 2-6 issued by: Warsaw Society of Sciences and Letters, Dept. II of Philosophy, History, and Sociology; vol. 7/8-11/12 by: Polish Academy of Sciences; vol. 13-22 by: University of Warsaw, Institute of Papyrology and Ancient Law; vol. 23- by: University of Warsaw, Institute of Archaeology, Department of Papyrology; vol. 31- with the Raphael Taubenschlag Foundation; v. 35- with University of Warsaw, Faculty of Law and Administration.
Extent, etc.

- Extent
- Illustrations
  - Consider the whole serial
- Dimensions
  - Usually not recorded
- Only include if applicable (not core)
American journal of hematology.  
AJH  <2010-

†3 1976- : †a New York, NY : †b Alan R. Liss, Inc.  
†3  <2005->: †a Hoboken, N.J. : †b Wiley-Liss, Inc.

Monthly, †b 1985-

Quarterly, †b 1976-1977

Eight issues a year, †b 1978-1984

text  †2 rdacontent

computer †2 rdamedia

online resource †2 rdacarrier

Began with volume 1, number 1 (1976).
Breeders digest (Online)
Breeders digest.
Peoria, Illinois. : Chester White Swine Record Association and the Poland China Record Association and the National Spotted Swine Record ; W. Lafayette, IN : American Berkshire Association, 

Illustrations (some color)
Bimonthly

Text

Computer

Online resource

Volume 6, no. 2 (Apr./May 2001)
The public domain review.
[Cambridge, England] : ℗b Open Knowledge Foundation
1 online resource : ℗b HTML, JPEG, MP3, Flash, sound, color illustrations
1 text ℗2 rdacontent
1 still image ℗2 rdacontent
1 two-dimensional moving image ℗2 rdacontent
1 performed music ℗2 rdacontent
1 spoken word ℗2 rdacontent
1 computer ℗2 rdamedia
1 online resource ℗2 rdacarrier
Launched January 1, 2011.
Frequency

- Intervals at which parts of serial are issued
- 310 field - current frequency
- 321 field - former frequency
- RDA 2.14.1.3 - for controlled vocabulary
<table>
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<tr>
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<td>321</td>
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</tbody>
</table>
Content, Media, and Carrier Types

- Follow same rules as with book or audio/video recording cataloging
- Can vary
- Typical for print journal
  336  text ‡b txt ‡2 rdacontent
  337  unmediated ‡n ‡2 rdamedia
  338  volume ‡n ‡2 rdacarrier
- Typical for online journal
  336  text ‡b txt ‡2 rdacontent
  337  computer ‡b c ‡2 rdamedia
  338  online resource ‡b cr ‡2 rdacarrier
Numbering

- “The identification of each of the issues or parts of a serial” (RDA 2.6.1.1)
- Taken from the first or last issue, so only recorded if one or both is available
- Usually recorded as an unstructured note
  - 362 field, 1st indicator 1
  - We’ve seen this before when choosing our source for information (the first available issue), but there are more possibilities...
Am. j. hematol. (Online)
American journal of hematology (Online)
American journal of hematology.
AJH <2010->
Monthly, ±b 1985-
Quarterly, ±b 1976-1977
Eight issues a year, ±b 1978-1984
text ±2 rdacontent
computer ±2 rdamedia
online resource ±2 rdacarrier
Began with volume 1, number 1 (1976).
The public domain review.

[Cambridge, England] : Open Knowledge Foundation

1 online resource: HTML, JPEG, MP3, Flash, sound, color illustrations

text 2 rdacontent
still image 2 rdacontent
two-dimensional moving image 2 rdacontent
perfomred music 2 rdacontent
spoken word 2 rdacontent

computer 2 rdamedia

online resource 2 rdacarrier

Launched January 1, 2011.

Full-text, images, streaming audio, streaming video.

Title from HTML title metatag.

Original articles and presentation of various public-domain media, including texts, images video, audio.

Series Statement

- Only record if all members of the serial are members of the series
- As with edition statement, this is not incredibly common
Notes

- Detailing the basis for identification:
  - “Description based on”
  - “Latest issue consulted”
- Naming bodies responsible for resource
- Detailing peculiarities in numbering
The public domain review.

[Cambridge, England] : Open Knowledge Foundation

1 online resource : HTML, JPEG, MP3, Flash, sound, color illustrations

text +2 rdacontent
still image +2 rdacontent
two-dimensional moving image +2 rdacontent
performed music +2 rdacontent
spoken word +2 rdacontent
computer +2 rdamedia
online resource +2 rdacarrier

Launched January 1, 2011.

Full-text, images, streaming audio, streaming video.

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<td>1 Peoria, Illinois. : ‡b Chester White Swine Record Association and the Poland China Record Association and the National Spotted Swine Record ; ‡a W. Lafayette, IN : ‡b American Berkshire Association, ‡c 2001-</td>
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<tr>
<td>300</td>
<td>‡b illustrations (some color)</td>
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<td>310</td>
<td>Bimonthly</td>
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<tr>
<td>336</td>
<td>text ‡b txt ‡2 rdacontent</td>
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<tr>
<td>337</td>
<td>computer ‡b c ‡2 rdamedia</td>
</tr>
<tr>
<td>338</td>
<td>online resource ‡b cr ‡2 rdacarrier</td>
</tr>
<tr>
<td>362</td>
<td>0 Volume 6, no. 2 (Apr./May 2001)-</td>
</tr>
<tr>
<td>500</td>
<td>&quot;Your Guide To The Future Of Purebred Swine.&quot;</td>
</tr>
<tr>
<td>500</td>
<td>Description based on print version.</td>
</tr>
<tr>
<td>588</td>
<td>Latest issue consulted: Volume 14, no. 4 (July/August 2009); (viewed January 5, 2012).</td>
</tr>
<tr>
<td>525</td>
<td>Some issues appear as special editions.</td>
</tr>
<tr>
<td>515</td>
<td>Volume 6, no. 2 called also premier issue.</td>
</tr>
</tbody>
</table>
Identification of Manifestation

- ISSN
  - 022 field
  - Record as found, including hyphen(s)
- ISBN
  - 020 field
  - Record as found, deleting hyphen(s)
- Must apply to all members of the serial
<table>
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</tbody>
</table>
Breeders digest (Online)
Breeders digest.
Preferred Title

- More important for serials for differentiating between 2 or more serials with identical titles
- Typically used to link related works (collocation)
- 130 field

Images from: www.flickr.com & pixabay.com
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<td>264 1</td>
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</tr>
</tbody>
</table>
Publications (Virginia Polytechnic Institute. Extension Division)

Publication / $c Extension Division, Virginia Polytechnic Institute.


no. 1-

$ Publication – Extension Division, Virginia Polytechnic Institute and State University $x 0093-2809 $w (OCoLC)4403300
Publication (Virginia Polytechnic Institute and State University. Extension Division)

Publication / $c Extension Division, Virginia Polytechnic Institute and State University.

[Blacksburg, Virginia] : $b The Division

volumes : $b illustrations ; $c 28 cm

Irregular

Began in 1970?

Description based on: 390 (Aug. 1970); title from cover.

Virginia Polytechnic Institute and State University. $b Extension Division.

$st Publication (Virginia Polytechnic Institute. Extension Division) $x 0083-6478 $w (OCoLC)4401162

$st Publication (Virginia Cooperative Extension Service) $w (OCoLC)14580861
Relationships

- Creator
  - 1XX field
- Other creators, contributors
  - 7XX field
- Title Authority File
  - 130 field
Michigan State University. Agricultural Experiment Station, issuing body.

Issues for 1989-2010 have title: Annual report
Breeders digest (Online)

Breeders digest.

Peoria, Illinois. : ±b Chester White Swine Record Association and the Poland China Record Association and the National Spotted Swine Record ; ±a W. Lafayette, IN : ±b American Berkshire Association, ±c 2001-

American Berkshire Association, ±e issuing body.

Chester White Swine Record Association, ±e issuing body.

National Spotted Swine Record, ±e issuing body.

Poland China Record Association, ±e issuing body.
Relationships

- Whole-part (Vertical)- one entity is composed of one or more parts, which themselves are entities
  - Serial as a whole, issues as parts
  - Issue as a whole, articles as parts
- Sequential (Chronological)- one entity is preceded and/or proceeded by other entities or is issued with another entity
- Derivative (Horizontal)- one entity is in a different format from another entity
Whole-part Relationships

- Whole is reflected in the bibliographic record, parts are reflected in MARC fields
- 760: Main Series, includes info for main series when the resource cataloged is a subseries
- 762: Subseries, reverse of 760
- 770: Supplement/Special Issue, info for a supplement/special issue when you’re cataloging the main resource
- 772: Supplement Parent, info for the parent when you’re cataloging the supplement
- 773: Host Item, info for a parent item for the resource being cataloged
- 774: Constituent Unit, info about a constituent unit of the resource being cataloged
Supplements & Special Issues

• “Supplement” is a relationship designator in RDA Toolkit
  • “an expression of a work that updates or otherwise complements the predominant entity”
• Separate record if:
  • It has its own title and numbering
  • 770 & 772: links between supplement and parent
• Rules pretty much the same for special issues
<table>
<thead>
<tr>
<th>245 04</th>
<th>The journal of juristic papyrology.</th>
</tr>
</thead>
<tbody>
<tr>
<td>264 1</td>
<td>$3 1946: $a New York : $b Polish Institute of Arts and Sciences in America, $c 1946-</td>
</tr>
<tr>
<td>264 31</td>
<td>$3 2000- $a Warsaw : $b Warsaw University, Insitute of Archaeology, Department of Papyrology</td>
</tr>
</tbody>
</table>
Additional earnings and union membership data / Bureau of National Affairs, Inc.

Washington, D.C. : BNA PLUS, 1998-

Volumes : map ; 28 cm


“Companion to Union membership and earnings data book: compilations from the Current population survey.”

Bureau of National Affairs (Arlington, Va.), issuing body.

Union membership and earnings data book.
Supplements accompany some issues.

Issues from <Apr. 2000>-Aug. 2001 have supplements containing the full-text of peer-reviewed articles that were only published as summaries in the original issues.

Vols. for Sept. 1985- have separately numbered insert called: Advancing converting & packaging technologies.

Technical Association of the Pulp and Paper Industry. TAPPI membership directory and company guide.
Sequential Relationships

- Preceding and succeeding entries
- Continuations, mergers, splits, absorptions, title changes
- 777: Issued With, info about anything issued with the resource being cataloged
- 780: Preceding, info for chronological predecessor
- 785: Succeeding, info about chronological successor
Supplements accompany some issues. Issues from <Apr. 2000>-Aug. 2001 have supplements containing the full-text of peer-reviewed articles that were only published as summaries in the original issues. Vols. for Sept. 1985- have separately numbered insert called: Advancing converting & packaging technologies.

Technical Association of the Pulp and Paper Industry. $t Directory of members, products, and services $w (DLC)sn 88015936 $w (OCoLC)12965287

Technical Association of the Pulp and Paper Industry. $t TAPPI membership directory and company guide $w (DLC)sn 89012161 $w (OCoLC)14882334

$t Advancing converting & packaging technologies $x 0882-5777 $w (OCoLC)11893924
130  o  Publications (Virginia Polytechnic Institute. Extension Division)
245  o  Publication / $c Extension Division, Virginia Polytechnic Institute.
264  1  Blacksburg, Virginia : $b Virginia Polytechnic Institute, Extension Division, $c 1968-1970.
362  o  no. 1-
785  o  $t Publication – Extension Division, Virginia Polytechnic Institute and State University $x 0093-2809 $w (OCoLC)4403300
Derivative Relationships

- Various versions
- Different formats
  - Print
  - Online
- 765: Original Language, info about the publication in its original language if the resource is a translation
- 767: Translation, reverse of 765
- 775: Other Edition
- 776: Additional Physical Form
Different Formats

- Single record approach- one record for print and online versions
  - Record for print version
  - Additional fields for online version
    - 530: note existence of online version
    - 856: location of online version
    - 740: online title if it differs from the print title
    - 007: for the online format
    - 776: linked field to record electronic version’s ISSN if applicable
<table>
<thead>
<tr>
<th>Field</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>007</td>
<td>c $b r $d u $e n $f u</td>
</tr>
<tr>
<td>022</td>
<td>0920-9034 $l 0920-9034</td>
</tr>
<tr>
<td>245 0 0</td>
<td>Journal of pidgin and creole languages.</td>
</tr>
<tr>
<td>246 1 3</td>
<td>JPCL $f &lt;1998-&gt;</td>
</tr>
<tr>
<td>264 1</td>
<td>Philadelphia, PA : $b John Benjamins, $c 1986-</td>
</tr>
<tr>
<td>300</td>
<td>volumes : $b illustrations ; $c 22 cm</td>
</tr>
<tr>
<td>310</td>
<td>Two numbers a year</td>
</tr>
<tr>
<td>336</td>
<td>text $b txt $2 rdacontent</td>
</tr>
<tr>
<td>337</td>
<td>unmediated $b n $2 rdamedia</td>
</tr>
<tr>
<td>338</td>
<td>volume $b nc $2 rdacarrier</td>
</tr>
<tr>
<td>362 0</td>
<td>Vol. 1 : 1-</td>
</tr>
<tr>
<td>530</td>
<td>Also issued online; available to subscribers via the World Wide Web.</td>
</tr>
<tr>
<td>856 4 1</td>
<td>$u <a href="http://openurl.ingenta.com/content?genre=journal&amp;issn=0920-9034">http://openurl.ingenta.com/content?genre=journal&amp;issn=0920-9034</a></td>
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<td>776</td>
<td>1</td>
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<tr>
<td>856</td>
<td>4 0</td>
</tr>
</tbody>
</table>
Different Formats

- Separate record approach- each format has its own record
  - Print version record includes fields linking to electronic version
    - 530: “Additional format available” note
    - 856: details about online version’s location, information about which part of the resource is described, address for location of resource, notes (like restrictions on access)
    - 730: if online version’s title is different
    - 776: links record to online version record
Landscape plants for the Arizona desert / ‡c Arizona Municipal Water Users Association.

Phoenix, AZ : ‡b Arizona Municipal Water Users' Association

1 online resource.

text ‡b txt ‡2 rdacontent

still image ‡b sti ‡2 rdacontent

computer ‡b c ‡2 rdamedia

online resource ‡b cr ‡2 rdacarrier

Arizona Municipal Water Users' Association, ‡e issuing body.

Print version: ‡t Landscape plants for the Arizona desert : guide to growing more than 200 low-water-use plants ‡w (OCoLC)54389856

http://www.amwua.org/landscape_plants_online.html
| 130 0 | Fantasy & science fiction (Edycja Polska) |
| 245 1 0 | Fantasy & science fiction. |
| 246 3 | Fantasy and science fiction |
| 250 | Edycja Polska. |
| 264 1 | Warszawa : $b Powergraph Sp. z o.o., $c 2010- |
| 300 | volumes : $b illustrations ; $c 21 cm |
| 310 | Quarterly |
| 336 | text $b txt $2 rdacontent |
| 337 | unmediated $b n $2 rdamedia |
| 338 | volume $b nc $2 rdacarrier |
| 362 1 | Began with: Nr 1 (zima 2010). |
| 588 | Description based on: Nr 1 (zima 2010); title from cover. |
| 588 | Latest issue consulted: surrogate of Nr 4 (jesień 2010). |
| 775 0 | $t Fantasy & science fiction $x 1095-8258 |
Summary

Cataloging Serials in RDA
Best Practices

• Be aware that the changes in serials cataloging due to the shift to RDA are primarily conceptual.

• Take advantage of instructions and examples for cataloging and encoding whenever possible. Some favorites:
  • CONSER: http://www.loc.gov/aba/pcc/conser/
  • RDA Toolkit: http://access.rdatoolkit.org/
  • OCLC Bibliographic Formats and Standards: http://www.oclc.org/bibformats/en.html
Best Practices

- Records are not for individual volumes of serials but for a specific serial run.
- When choosing a record, be aware that there may be several records for the lifetime of the serial, and you must choose the one for the specific instantiation you have in hand.
- Only create a new record for a “major change” as defined by CONSER and RDA.
- Make sure that any record includes those elements that RDA and CONSER have designated as core.
What We Covered

- Defining serials and identifying serials resources
- Description of serials in RDA
- Relationships and serials in RDA
- Best practices
Sources

- CONSER website: http://www.loc.gov/aba/pcc/conser/
- Images discovered via Creative Commons search.
Thank you!

Dr. Sonia Archer-Capuzzo
smarcherdma@gmail.com

Please complete the evaluation survey for this session at:

https://www.surveymonkey.com/r/Serials_RDA